



# Boston Public Schools

## Family Registration Guide

*How to Register Your Student for 5th  
Quarter Summer Programs*

To Register families you  
will use this link:

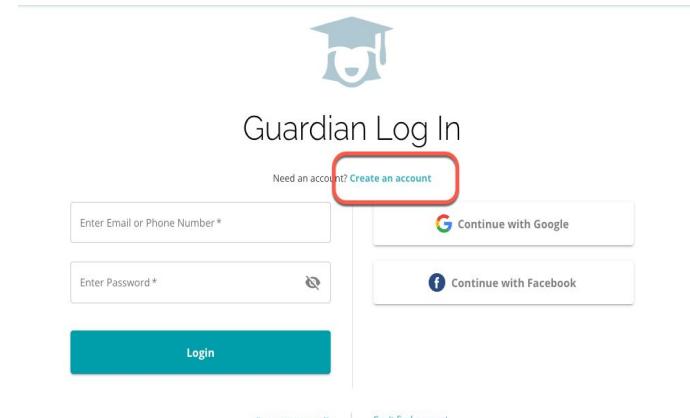
<https://bostonpublicschools.summer.schoolmint.com/signup>

## Step 1

### Create Your Account

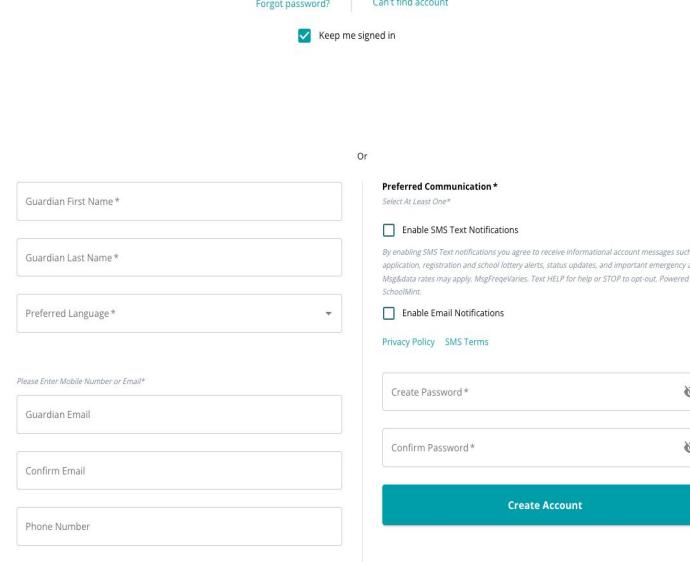
First, you will be prompted to create an account.

Note: Your preferred language preference will convert the Lottery Application and follow-up communications to the language selected.



The image shows the 'Guardian Log In' page. At the top is a logo of a graduation cap with a face. Below it is the text 'Guardian Log In'. A red box highlights the 'Create an account' link under the subtext 'Need an account?'. The page features two input fields: 'Enter Email or Phone Number\*' and 'Enter Password \*'. Below these are two 'Continue with' buttons for Google and Facebook. A large teal 'Login' button is centered. At the bottom are links for 'Forgot password?' and 'Can't find account', and a checked 'Keep me signed in' checkbox.

Or



The image shows the 'Create Account' page. It includes fields for 'Guardian First Name \*', 'Guardian Last Name \*', and 'Preferred Language \*'. Below these are fields for 'Please Enter Mobile Number or Email \*', 'Guardian Email', 'Confirm Email', and 'Phone Number'. To the right, there is a section for 'Preferred Communication \*' with a note 'Select At Least One\*'. It includes checkboxes for 'Enable SMS Text Notifications' (with a sub-note about text messaging terms) and 'Enable Email Notifications'. At the bottom are links for 'Privacy Policy' and 'SMS Terms', and a teal 'Create Account' button.

## Step 2:

Add a Student to your account by using Student Lookup

Current BPS Student information has been imported into SchoolMint Enroll. Click “YES” and enter the fill in the required fields, then click “Continue to Student Information”

Note: You will need your Student’s District ID to proceed.

Welcome Training Video: **2023-2024**

There are no students linked to your parent account yet. Not to worry, click Get Started below to add your first student.

**Add a Student** Get Started

**Student Lookup**

Thank you for your interest in the Boston Public Schools Summer Program Choice Application. On this page you will find a few instructions to get you started with the application.

Is your student currently enrolled in Boston Public Schools Summer Program and do you have your student ID?

Yes No

Student ID\*

First Name\*

Last Name\*

Date of Birth

MM\*  DD\*  YYYY\*

Continue to Student Information >

**Student Information**

First Name \* —————

Test

Last Name \* —————

Student

**Date of Birth**

MM \* ————— 02

DD \* ————— 23

YYYY \* ————— 2016

Grade Level \* —————

⚠ Selecting an address from the list is required for location services.

Student Home Address

Student Home Address 2

Student Home Address City

Save &amp; Exit

Save &amp; Continue &gt;

# Student Information

Next, you'll need to provide basic information about your student.

Note:

Grade Level = Current 2023 SY Grade

Current School= School Currently Attending

Select Enrollment Type: 2023-2024

Please select the type of form you would like to submit for School Year 2023-2024

Apply to More Schools

Lottery Application

**Start**

More Schools

Requirements & Policies

**Requirements & Policies**

Program options are limited to those in the dropdown menu in your application based on grade and location. Please note that program location is subject to change and programs may offer remote or in-person options. Please contact the program directly for more information.

I have read and agree to the Requirements & Policies

I Agree

**Continue**

## Start Lottery Application Process

Congratulations, you have successfully created an account and added a student. Let's fill out and submit a Lottery Application.

Click "Start" to begin and then review and agree to BPS Requirements and Policies

# Lottery Application Process

## Student Information Step

Lottery Application: 2023-2024

1. Student Information	
2. Additional Information	
3. Guardian Information	
4. School Selection	
5. Siblings	
6. Boston Beyond Consent Form	
7. Signatures	
8. Review and Send	

### Student Information

  
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Is the person completing this application form the parent/guardian? \*

Yes  
 No

First Name \* —

Test

Middle Name

Last Name \* —

Student

Preferred Nickname

Here you will be asked to provide basic information about your student.

Click “SAVE & CONTINUE” to process to the next step.

## 6 Lottery Application Process Additional Information Step

This section will ask additional questions like, what language the student is most comfortable speaking.

Click “SAVE & CONTINUE” to proceed.

### Lottery Application: 2023-2024

1. Student Information	<input checked="" type="checkbox"/>
2. Additional Information	<input type="checkbox"/>
3. Guardian Information	
4. School Selection	
5. Siblings	
6. Boston Beyond Consent Form	
7. Signatures	
8. Review and Send	

#### Additional Information



Language(s) student is most comfortable speaking:\*

Select Your Answer \*

Does the student have any allergies or medications the program should be aware of?\*

- Yes
- No

Does the Student have an IEP or 504 Plan?\*

- Yes
- No

Is the Student an English Learner?\*

- Yes
- No

**Lottery Application: 2023-2024**

1. Student Information 

2. Additional Information 

3. **Guardian Information** 

4. School Selection

5. Siblings

6. Boston Beyond Consent Form

7. Signatures

8. Review and Send

**Guardian Information** 3/8

With whom does the applicant live?\*

 Both Parents Mother Only Father Only Mother & Step Parent Father & Step Parent LegalGuardian

Guardian 1 Information

First Name\* Last Name\* [Save & Exit](#)[Save & Continue >](#)

# Guardian Information

Here you will be asked to provide information about yourself/the student's guardian.

## 8 Lottery Application Process Program Selection

Each program being offered is listed here. You can find more information about each program at [BPS Summer 2023](#) or under the “Programs” tab on this website.

1. Student Information

2. Additional Information

3. Guardian Information

4. School Selection

5. Siblings

6. Boston Beyond Consent Form

7. Signatures

8. Review and Send

Search by School or Program Name

Filter & Sort

Map View

Dudley Street Neighborhood School

Address: 6 Shirley Street, Boston

Distance: 1.27 mi [See Map](#)

Grades: K0 to 5

Select Program(s) to Apply:

Summer Schools

Boston Plan for Excellence - Summer Learning Acad

Show Less ^

King K-8 School

Address: 77 Lawrence Avenue, Boston

Distance: 1.57 mi [See Map](#)

Grades: K0 to 8

Select Program(s) to Apply:

Save & Exit

Save & Continue >

## Lottery Application: 2023-2024

1. Student Information	
2. Additional Information	
3. Guardian Information	
4. School Selection	
5. Siblings	
6. Boston Beyond Consent Form	
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## Siblings

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If you answer "Yes" to the question below, please enter the relevant sibling information.

Does this student have any siblings currently attending any school or program in the district?

Yes

No

Save &amp; Exit

Save &amp; Continue &gt;

## Lottery Application Process Siblings Step

If the student you are completing the application for has siblings, you can indicate that here.

You will still need to do an application for each one, but this lets programs group siblings together when possible.

# Boston & Beyond Consent Form

This form asks you to consent that the student's image be used in future materials and performance data be shared within the organizations involved to identify key areas of success and growth.

Please be sure to review the entire form before signing.

Lottery Application: 2023-2024
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1. Student Information
✓

2. Additional Information
✓

3. Guardian Information
✓

4. School Selection
✓

5. Siblings
✓

6. Boston Beyond Consent Form
?

7. Signatures

8. Review and Send

**Boston Beyond Consent Form**

Dear Parent or Guardian,

Your student's after-school or summer program is part of a citywide project. The project aims to understand the quality of after-school programs can help students grow their skills. Below, you will find more information about the project, which starts in May 2022 student will participate by checking off ONE box at the bottom and signing this form. Thank you!

**What does this project need from my student to understand after-school and summer program quality?**

a) Your student's information, such as: program attendance, school name, race, gender, grade, age/date of birth, English learner (EL), Assigned Student Identifier (SASID), and BPS ID. You don't need to have all of this information. With your permission, this program needs:

b) Your student's opinion on their experience in this program. This program will use one or more of these short surveys:

- Survey of Academic and Youth Outcomes (SAYO-Y): Asks about program experience and future plans.
- Holistic Student Assessment (HSA): Asks questions to understand their social and emotional strengths and needs.
- Common Instrument (CI): Asks about interest in science, technology, engineering, and math.

**Will this information be private?**

Yes. All of this data is private and is only used to improve after-school and summer programs. The data is only shared with organizational partners: School & Beyond, BPS, the National Institute on Out-of-School Time (creators of the SAYO-Y), and PEAR Inc. (creators of the HSA and HSA).

Save & Exit
Save & Continue >

Review the statement and agree and sign form. Then click “SAVE & CONTINUE” for the final step

Lottery Application: 2023-2024

1. Student Information	✓
2. Additional Information	✓
3. Guardian Information	✓
4. School Selection	✓
5. Siblings	✓
6. Boston Beyond Consent Form	✓
7. Signatures	○
8. Review and Send	

## Signatures

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### Parent(s)/Guardian(s):

I acknowledge that my completion of this application does not guarantee the above child's seat in any summer program. Confirmation will come from the program through SchoolMint. I acknowledge that the program may require additional paperwork and that my contact information is correct. I acknowledge that the program will use the contact information above to reach out to me for additional information as needed. I agree to all COVID safety protocols as specified by the program. These protocols will be outlined when the program contacts families.

Guardian's signature \*

Date: 03/15/2023

\*I agree to use my above name/initials as an electronic signature

Save & Exit

Save & Continue >

This Step allows you to review your answers and selections for all the previous steps.

Click “SUBMIT APPLICATION” to submit the application for this student

**Reminder:**  
You will also need to submit applications for any siblings that you want to attend BPS Summer School

#### Lottery Application: 2023-2024

1. Student Information	✓
2. Additional Information	✓
3. Guardian Information	✓
4. School Selection	✓
5. Siblings	✓
6. Boston Beyond Consent Form	✓
7. Signatures	○
8. Review and Send	

#### Signatures

7/8

##### Parent(s)/Guardian(s):

I acknowledge that my completion of this application does not guarantee the above child's seat in any summer program. Confirmation will come from the program through SchoolMint. I acknowledge that the program may require additional paperwork and that my contact information is correct. I acknowledge that the program will use the contact information above to reach out to me for additional information as needed. I agree to all COVID safety protocols as specified by the program. These protocols will be outlined when the program contacts families.

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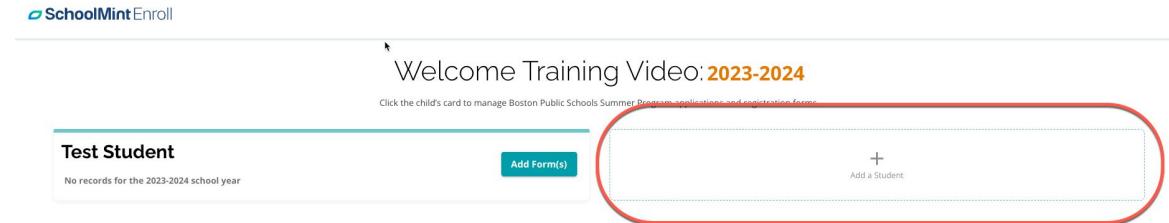
Save & Exit

Save & Continue >

## Add Sibling Applications

As previously mentioned, if you have sibling that you would also wish to enroll in BPS Summer program you will need to submit an application for them also

Once you review and submit an application in the previous step you will find yourself on the dashboard click “ADD A STUDENT” to start the process over again for any additional students.



## So, What Now?

- Don't Forget to submit an application for any other siblings for this student, that you would like to attend BPS Summer Program.
- You should be notified within approximately 3 weeks of submitting your student(s) application. You'll receive a notification from Enroll through the preferred method of contact that you listed when you created your login.
- After you are notified of an **acceptance**. PLEASE LOG BACK IN to accept the offered seats for your child(s).
- If you ran into any issues with your application, please connect with your schools' liaison: [Summer 2023 - Liaison Contact \(for Parents\)](#)
- Liaisons and program leaders are trained to help families sign up and they are families first point of contact.