



**Governing Board Minutes
March 7, 2019**

Board Members in Attendance

Gloria Brooks - Family Representative
Sheila Brooks - Family Representative
Greg Caruso - Faculty Representative
Tasha Crichlow - Community Representative
Zachary Gale-Day - Community Representative
Aubrey Goodman - Community Representative
Emily Hanke - Faculty Representative (call-in)
Kevin Lownds - Community Representative
Pauline Lugira - Principal
Meghan McGoldrick - Administrative Representative
Ivelisse Sanchez - Community Representative
Kareen Wilkinson - Faculty Representative
Sharif Williams - Faculty Representative

Additional Staff Attendance

Alice Laramore, Christina Kostaras, Alex Chang, Nyree Smith

Meeting called to order at 6:08 by Ivelisse Sanchez

- **January 31 Meeting Minutes**
 - Approved
 - When meeting minutes are requested prior to Board approval, the Secretary will respond to the requestor within 72 hours with the Board's decision on whether the Board will share the minutes in draft form or if the requestor must wait for approved minutes at the next meeting.
- **Student Story**
 - Girls basketball team - great field trip to Boston College game; season not going as well as hoped (in terms of wins), but being on the team is a positive experience for girls
- **Community Update**
 - School issued long-term suspensions for students involved in most unsafe behaviors
 - Pauline has been communicating with Boston Police and affected families about next steps to support students who were impacted by events
 - School staff has been focused on 'sweating the details' and there has been a significant positive change
 - A variety of community members have come into the school or expressed interest in supporting the school (e.g., transit police)
 - Tasha met with chief of MBTA police and member of the Boston Police to work on supporting the school/neighborhood, Tasha also attended one of Andrea Campbell's meetings to learn about programs for students
- **Election to Work Agreement**
 - Meghan and Hai met with the BTU rep on February 12. The rep asked if there was precedent for voting on the EWA after the February 1 deadline. Meghan advised the BTU rep to reach out to

the board chairs to discuss this. The staff's EWA vote proceeded without a conversation between the BTU rep and the board chairs. The staff voted against the board-approved EWA, however, several members noted this vote was not in compliance with EWA review procedures.

- The EWA approved by the Board on January 10 stands.
- Next steps: board chairs will speak to BTU representative to clarify the EWA review and voting process to ensure steps are clear and correctly followed next time. The staff may submit concerns to the board at any time about the EWA for the 2020-2021 review and the board will take these concerns into consideration.
- **Redesign Team Update**
 - The Redesign Team is working on a turnaround plan, guided by DESE and BPS.
 - The team has collected data through surveys and interviews, received data/report from AIR, held voluntary staff meetings about process. Attendance at voluntary meetings was low, so the team is using upcoming PD time for adult culture.
 - The team would like greater support from the district to ensure the plan is well written and something the school can be held accountable to during the turnaround process.
 - One part of the TSV process the Board could support - improving students' exposure to post-secondary opportunities.
 - Team meetings are open to anyone who would like to attend.
- **501(c)(3) Status**
 - The first step of filing for tax-exempt status was filing as a non-profit entity - this step has been completed. Zach will have an update by the end of the week about articles of incorporation.
 - The board will need to provide descriptions of what raised funds will be used for (on 1023-EZ form). The board needs to determine how detailed we need to be on the form.
 - The board needs to provide organizing documents (e.g., bylaws, articles of incorporation) - and needs to make sure we meet all requirements, financial data, budget for the next two years.
 - 1023-EZ form costs \$275, and should be ready in time for the next fundraiser (pending IRS approval).
 - Also need to file MA tax-exempt status, need to vote on accounting period, add to bylaws.
 - **Vote:** The Board votes in favor of proceeding with pursuing 501(c)(3) status.
- **Partnerships for SY19-SY20**
 - 2019-2020 prospective partnerships include Tenacity, City Year, Boston Scores, Teach For America, Alliance for Inclusion and Prevention, Teachers21, Leaders as Learners, Catie's Closet
 - The school is in the process of discussing cost, contract, etc. with Tenacity.
 - Next steps: Pauline to create a partners survey for staff, will share feedback with Tenacity.
 - Fundraiser money from January has not yet been allocated - will discuss at next meeting.
- **SY19-SY20 Fundraiser Planning**
 - City Year renovating space, won't have updates about dates until May 10. Michelle will reach out to back-up spaces.
 - Kevin will set up a call with One Cause about sponsorship.

Meeting adjourned at 8:04 p.m.

Next meeting will be on April 4, 2019.